

**IMPORTANT TO NOTE:**

Roncesvalles Gardens are unique from standard commercial and BIA gardens.

The Roncesvalles Garden Beds have been designed, planted and maintained by dedicated volunteers. Their main directive was focused on exclusively native and pollinator plants. Great appreciation has been given to this team over the years of service. Utmost respect is required while working with this team and the efforts they have made.

Each garden is currently uniquely designed and individually maintained by the gardener(s) assigned to the various garden beds. The BIA is looking to create a cohesive garden design, for the entire street, rather than individual designs.

Our hope is to find a series of plants, evergreens and shrubs that can be repeated throughout the gardens. A short list of 12-20 perennials, shrubs and evergreens, used in repetition throughout the garden design, should be included in the proposal; knowing that existing plants could be transplanted/repurposed to fill in where possible, to supplement this updated design. This will allow a combination of cohesive design, along with touches of individuality the gardens have become known for.

A comprehensive plant inventory of the current gardens is available to interested parties. Please email [manager@roncesvallesvillage.ca](mailto:manager@roncesvallesvillage.ca) for this list.

Any existing plants not included in the new design will be carefully removed, with the cooperation of the volunteer gardeners, so plants can be transplanted/repurposed elsewhere. We do not condone the removal and destruction/disposal of plant material without prior communication with the BIA and garden volunteers.

**INTRODUCTION**

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Quotations are invited for the provision of all labour, materials and equipment necessary for the design and installation of the permanent garden beds on Roncesvalles Avenue.

The Roncesvalles Avenue garden beds have been planted and maintained by volunteer gardeners from the community. Interested companies should consider working along side the volunteers to assist with ongoing maintenance. Ideas and suggestions on working together should be included in your proposal and quote.

## SCOPE OF WORK

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There are three separate proposals/quotes required. They have been broken into sections below.

The contractor is solely responsible to effectively direct and supervise all work and activities, using their best skill and attention, and is solely responsible for safety, services, methods, techniques, sequences and procedures in relation to this service. The contractor will be responsible for providing all necessary resources and supplies to carry out the following activities related to this project:

### QUOTE A: Garden Design & Installation (2021)

#### *Proposal & Quote Needed*

- Installation: April-Early June 2021 (*weather and plant material depending*)
- Designs for the gardens should be primarily focused on use of perennials, shrubs and evergreens. Use of foliage and texture, rather than annuals/blooms for colour and overall impact. Submitted designs must include list of the specific plants to be used to ensure the mandates below are met.
- **Proposed Plant Material:** The plant material must have intentional consideration towards native and pollinator plants. 65-70% of plants should be pollinators, ideally, with a large percentage within that, being native plants. Succession planting should be a consideration, for continuous colour and interest throughout the seasons.
- **Soil levels, remediation and watering:** Soil conditions have affected the health and ability to properly water the gardens. Water run-off due to high soil levels in the beds must be addressed in your proposal. Shallow rooted trees have caused nutrient depletion and issues with water consumption. The BIA is open to recommendations, including removal, remediation and/or hardscaping elements to hinder run-off and improve conditions for long term health and success of future plantings. Proposals submitted without addressing this important issue will not be considered.
- **Barriers:** Either hardscaped or softscaped, physical barriers to be installed/planted to dissuade pedestrians/pets from stepping into gardens. This is an ongoing concern and current measures have not been as effective as hoped.
- **Furniture/Fixtures:** Provide a report of any damaged BIA assets prior to plant installation such as the concrete, benches, lamp standards or trees at each site. Repairs to fixtures, along with recommendations for cigarette butts/ashcans should be included, as this is an ongoing issue. Please provide an itemized quote for repairs to fixtures.
- **Mulch:** Application of natural coloured mulch for exposed soil to help with water retention, weed suppression and overall appearance.
- Order all materials once approved by the BIA.
- Provide any equipment or supplies needed for installation.
- Provide transportation of materials to each installation site.
- Safe handling of all existing plants so they can be transplanted or replanted. Coordination with volunteers required to ensure the safety of plants for repurposing/replanting.

**QUOTE B: Garden Bed Watering (Annual Contract)**

*Proposal & Quote Needed*

- Watering Services May-September (extending to October, if needed) to all garden beds, including the Dundas Peace Garden.
- Provide a regular watering schedule to adequately maintain the health of the gardens and planters.
- Early morning or late evening watering, so as not to affect or block street, pedestrian or cycling traffic on Roncesvalles Avenue.
- Addressing water run-off, as noted in previous section.
- Of note: shallow rooted trees are in many of the gardens, which has caused issues of adequate water for garden plantings.
- Gardens should not be flooded through the use of high volume watering. Concerns have been raised about tender perennials which could be damaged through this method. Please address this concern in your proposal.

**QUOTE C: Garden Maintenance**

*Proposal & Quote Needed*

- Recommendation is for ongoing maintenance to assist (bi-weekly or monthly), as needed, with weeding, garbage removal (including cigarette butts) and general appearance of the gardens.
- As previously mentioned, volunteers in the community are available as a resource. We encourage applicants to utilize their willingness to help, and knowledge of the plants currently in place.
- Fall clean-up.
- Provide materials as needed to maintain the health and image of the gardens.
- Report damage of the physical assets to the BIA for repair.

We would ask that each quote/proposal are detailed, itemized and separated as outlined above. This will allow our team to best review submissions.

**DEADLINE FOR SUBMISSIONS: Wednesday, April 7, 2021**