



**MINUTES**

**Roncesvalles Village BIA Annual General Meeting**

Virtual Meeting held via Zoom Meetings

Toronto, Ontario

Board Members in Attendance		
David Neinstein	Chair	Barque Smokehouse and Barque Butcher Bar
Adam Langley	Vice-, Chair, IT Committee & 2019 Roncy Rocks Committee	Welcome Guardian Pharmacy
Trent Heipel	Treasurer, Chair, Member and Community Relations Committee	Meridian Credit Union
Andrew Chomentowski	Chair Emeritus, Managing Director Roncesvalles Polish Festival	281 Roncesvalles Avenue
Gabby Ouimet	Chair, Marketing & Promotions Committee	Village Juicery
Gord Perks	Councillor, Board Member <i>ex Officio</i>	Ward 14, City of Toronto
Board Members Pending City Approval		
Derek Vaz	Chair, Social Justice & Anti-Racism Cmte	DVXD
Sara Jameson	Member Marketing & Streetscape Cmte	Sweet Pea's
Advisors		
Briand Bertrand	Community Advisor	High Park Library
Ned Sabev	City Advisor	Toronto BIA Office
Regrets		
Guests		
Rafiq Dosani	Auditor	
John Kiru	Executive Director	TABIA
Staff		
Veronica Feihl	Executive Director	Roncesvalles Village BIA
Daniele Stoddard	Social Media Mgr. & Marketing Coord.	Roncesvalles Village BIA

Minutes taken and prepared by Veronica Feihl.

Action by	Item	Description
David Neinstein	1a	The meeting was called to order by Vice-Chair David Neinstein at 7:07 p.m. Opening remarks were delivered by David Neinstein
Info	1b	<b>Confirmation of a Quorum</b> Quorum confirmed at 5 board members in attendance which satisfies our quorum requirement of 3 Board Members. Land Acknowledgement. Introduction of Board Members present.
Info	2	<b>Electronic meeting, recording of the meeting and voting protocols</b> Protocols for the polling and voting during the virtual meeting were covered.
Info	3	<b>Declarations of Conflict of Interest:</b> None declared
David Neinstein	4	<b>Presentation and Approval of the 2019 AGM Minutes</b> <b>Motion to approve the minutes from the 2019 AGM as presented.</b> <i>Moved by Adam Langley. Seconded by Trent Heipel.</i> Motion carried.  Normally at this point in the meeting we review the Auditor’s Report and Approve the Financial Statement. However, our auditor will be joining us after he is finished with another BIA meeting that he is attending. Meanwhile, we will proceed with the Sub-Committee Reports
David Neinstein	7 7.1	<b>Sub Committee Reports</b> <b>Chair’s Report</b> It almost goes without saying that the pandemic has made this an extremely challenging year for all our Members, staff and board, and our community. After solidifying all of our planning by the end of February, we were forced to change almost everything: <ul style="list-style-type: none"> <li>• The way we run our businesses</li> <li>• The way we run our meetings</li> <li>• The way we socialize</li> <li>• The safety precautions we all had to adapt to during Stages 1, 2 &amp; 3</li> <li>• Our attention to social justice and anti-racism</li> <li>• And, not least of all, our priorities and related budget allocations</li> </ul>

Our chair stepped down. Other Board Members stepped down. The remaining Board Members did their best to turn things around so we could focus our efforts on new activities including rebuilding some committees.

The sub-committee reports that follow will give you a summary of our accomplishments, but just a glimpse into the effort it took us all to get there. But first let me acknowledge the businesses that closed this years and those that opened or moved.

Some of our businesses closed before COVID hit. Some were forced to close as a consequence of COVID-19 mitigation measures. Some moved off Roncesvalles.

#### Closed Prior to COVID-19

- Dynacare Medical Laboratories
- Families for a Secure Future
- H&L Fabulous Nails & Spa
- The Village Meat Products & Deli

#### Closed Since COVID-19

- Fresh Collective
- Anna-Maria Silver Jewellery / The Nook
- Hey Kiddo
- Tambourine
- Thai Chef (For Sale)
- The Ace (For Sale)
- The Westerly
- Yoga Star

#### Moved off Roncesvalles

- Anamaya Wellness moved to 1224 King St. West
- Margis Pharmacy moved to 38 Howard Park
- George Brown Paralegal Services moved to 2196 Dundas St. West

#### Business Openings & Relocations on Roncesvalles

- Yet some businesses opened or reopened this year.
- Some moved to a new location within our BIA
- We will continue to do our best to support all of our Members.

#### Opened in 2020

- Carly Holland RMT
- Fit District
- Musoshin Ramen
- Raza Cerveceria Brewing
- Vagabonds & Gentlemen
- Kami Sushi has reopened

Unfortunately, there's been a resurgence in COVID-19 cases and fatalities. We're still waiting for a vaccine. Our businesses continue to struggle. Very sadly, more of our Members may be forced to close in the year ahead. Closed Prior to COVID-19.

Action by	Item	Description
		<p><i>See Sub-Committee Reports attached for the following.</i></p> <p>7.2 Strategic Planning – David Neinstein  7.3 Roncy Rocks Cancelled – David Neinstein  7.4 Roncesvalles Polish Festival Cancelled – David Neinstein  7.5 CaféTO – David Neinstein  7.6 Marketing &amp; Promotions – Gabby Ouimet  7.7 Streetscape: Beautification &amp; Properties &amp; Maintenance – Adam Langley  7.8 Human Resources &amp; Volunteer Appreciation – David Neinstein  7.9 Social Justice &amp; Anti-Racism – Derek Vaz  7.10 South End Construction Mitigation – Adam Langley  7.11 Information Technology &amp; Security – Adam Langley  7.12 Member &amp; Community Relations  7.13 Treasurer’s Report</p> <p><b>Motion to Receive this year’s Sub-Committee Reports, which constitute our Annual Report.</b></p> <p><i>Moved by Andrew Chomentwoski. Seconded by Adam Langley.</i></p> <p>Motion Carried</p>
Rafiq Dosani	5	<p><b>2019 Auditors Financial Statement Report</b></p> <p>Rafiq Dosani reported that he conducted the audit for 2019 and his report is on page 2 and 3 of the Financial Statement. He received all the information he was required to get. The statement was approved by the board and he has brought the report to the City Audit Committee. See 2019 Audited Financial Statement attached.</p> <p>Highlights include:</p> <ul style="list-style-type: none"> <li>• As of December 31, 2019, the BIA had cash in the bank of \$174,000</li> <li>• Short term investment of \$70,000</li> <li>• City Special Charge of \$30,000 which the City keeps for potential Levy write-offs.</li> <li>• Other receivable of \$46,000 is mainly HST which we have received since the audit.</li> <li>• Accounts payable and Accrued Liabilities of \$25,000</li> <li>• Net Financial Asserts of \$296,535 to be applied to the following year's budget.</li> <li>• We had about \$3,000 in capital expenditure.</li> <li>• Our revenue was about \$24,000 more than anticipated in the budget.</li> <li>• About \$80,000 unspent for projects deferred to the following year.</li> <li>• Surplus is reasonable and so we are in a good financial position.</li> </ul> <p>No questions received.</p> <p><b>Motion: to receive the 2019 Audit of the Roncesvalles Village BIA.</b></p> <p><i>Moved by Trent Heipel. Seconded Adam Langley.</i></p> <p>Motion carried.</p> <p><i>Rafiq Dosani left the meeting at this point.</i></p>

Action by	Item	Description
Trent Heipel	6	<p><b>Appointment of Auditor for 2020 Financial Statements</b></p> <p><b>Motion: to appoint Rafiq Dosani as auditor of the Roncesvalles Village BIA for 2020.</b></p> <p><i>Moved by Adam Langley. Seconded by Trent Heipel.</i></p> <p>Motion carried.</p>
Jennifer Jackson	8	<p><b>Presentation of 2021 Proposed Budget</b></p> <p><i>See proposed budget</i></p> <p><b>Motion to Approve the 2021 Proposed Budget as presented</b></p> <p><i>Moved by Adam Langley. Seconded by Gabby Ouimet</i></p> <p>Motion carried.</p>
	9	<p><b>Nominations for Board of Management Vacancies</b></p> <p>The Chair explained that between election years, the Board may elect a member nominated to replace a vacant position on the board. The board would not be voting on nominations that evening, but all nominees were invited to attend the next few Board meetings to become familiar with BIA proceedings and help them determine which committee they might want to serve on. The next Board meeting would be held on December 13th.</p> <p>The Chair introduced Ian Berry, property owner at 45 Roncesvalles and Guillermina Buzio, co-owner of Bar Bacan who have attended past Board meetings.</p> <p>Motion to Nominate Ian Berry to the RVBIA Board of Management</p> <p><i>Moved by Trent Heipel. Seconded by Adam Langley.</i></p> <p>Motion carried.</p> <p>Motion to nominate Guillermina Buzio to the RVBIA Board of Management.</p> <p><i>Moved by Adam Langley. Seconded by Gabby Ouimet.</i></p> <p>Motion carried.</p> <p>The Chair invited any Member who wished to nominate themselves or another Member to the Board, to stand and state their name and the property or business which they represent.</p> <p>Nominations from the floor were proposed for Jenna Lam, owner of Early Bird &amp; Worm and Nest &amp; Hatch, and for Lisa Labute, owner of The Goods. The Chair will follow-up with those nominated.</p>
Chair	9	<p><b>General Discussion / New Business</b></p> <p>MP Arif Virani shared information about the federal programs to support small businesses.</p> <p>A request was made to share the full budget with Alison Fletcher and Sara Jameson. The Treasurer said that it would be shared with all members who participated in the AGM.</p> <p>A meeting will be scheduled in mid-December or January with the stakeholders of the planned construction for the King Queen Queensway Roncesvalles intersection.</p>

		Councillor Gord Perks spoke about the new city budget provisions announcement. The federal government has given the Province funds for the City, but the Ford government has not flowed these through yet. The City is 1 billion short of revenue which is about one third of its budget.
Chair	10	<p><b>Adjournment</b></p> <p><b>Motion to adjourn the meeting.</b></p> <p><i>Moved by Andrew Chomentowski. Seconded Trent Heipel.</i></p> <p>Motion carried.</p> <p>Meeting adjourned at 9:06 p.m.</p>